



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: April 24, 2014

SUBJECT: JEFFERSON COUNTY Meetings – Week of April 28, 2014

April 28, 2014 Monday	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse, Rm 203
April 29, 2014 Tuesday	Electronic Recording Council – Wisconsin	10:00 a.m.	Jefferson County Courthouse, Rm 102
April 30, 2014 Wednesday	Administration and Rules Committee	8:30 a.m.	Jefferson County Courthouse, Rm 112
May 1, 2014 Thursday	Fair Park Committee	8:00 a.m.	Fair Park 503 N. Jackson Ave, Jefferson
	Jefferson County Heroin Summit	6:30 p.m.	Jansen's Banquet Hall 1245 Whitewater Ave Fort Atkinson
May 2, 2014 Friday	No Scheduled County Meetings		
May 3, 2014 Saturday	No Scheduled County Meetings		
May 4, 2014 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Greg David, George Jaeckel, Steve Nass, Don Reese, Amy Rinard

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, APRIL 28, 2014

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law Requirements**
- 4. Election of Officers**
- 5. Review of Agenda**
- 6. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
- 7. Communications**
- 8. Approval of March 31, April 14 and April 17, 2014 Meeting Minutes**
- 9. Monthly Financial Report for Land Information Office – Andy Erdman**
- 10. Monthly Financial Report for Zoning – Rob Klotz**
- 11. Request for Modification of Approval for Petition R3148A-06 along Church Drive in the Town of Milford – Scott Thomas**
- 12. Decisions on Petitions Presented in Public Hearing on April 17, 2014:**
 - R3724A-14, CU1776-14 & R3712A-14 – Tim & Christine Riedel, Town of Palmyra
 - R3713A-14 – Kathy Zimmerman/Ardis Eilenfeldt Trust Property, Mansfield Road, Town of Aztalan
 - R3714A-14 – Kathy Zimmerman/Ardis Eilenfeldt Trust Property, Harvey Road, Town of Aztalan
 - R3715A-14 – Ronald Drost/William & Shirley McCormick Property & Ronald Drost Property
 - R3716A-14 – Lorraine Knaack, Town of Farmington
 - R3717A-14 – Keith Moritz/Pond Hill Dairy LP, Town of Koshkonong
 - R3718A-14 – Matt Workman/Micheal & Pamela Ziarnick Property & Matthew Workman Property, Town of Lake Mills
 - R3719A-14 – Barry Boos/Royce Boyce Trust Property, Town of Sullivan
 - R3720A-14 – Michael & Matthew Meracle, Town of Sullivan
 - R3721A-14 – Nathan Stach, Town of Sumner
 - R3722A-14 & R3723A-14 – Doug Saloga/Saloga Property Management LLC Property, Town of Watertown
 - CU1777-14 – Kenneth Havlovick, Town of Cold Spring
 - CU1778-14 – Clayton Fields, Town of Watertown
- 13. Report from WCCA Spring Conference**
- 14. Future Agenda Items**

15. Upcoming Meeting Dates – Review Calendar for 2014-2015

May 12, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

May 15, 7:00 p.m. – Public Hearing in Courthouse Room 205

May 19 OR June 2, 8:30 a.m. – Decision Meeting in Courthouse Room 203

June 16, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

June 19, 7:00 p.m. – Public Hearing in Courthouse Room 205

June 30, 8:30 a.m. – Decision Meeting in Courthouse Room 203

16. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



Staci M. Hoffman, Chair
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Mark Herman
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April 29, 2014 at 10:00 AM
Conference Call 1-605-562-3000 Access Code 337546#
Physical location – 311 S Center Ave, Rm 102, Jefferson
<http://www.ercwis.wi.gov>

Agenda

1. Call to Order
2. Recognition of public attendees
 - a) Frank Thousand – Wisconsin Society of Land Surveyors
 - b) Renee Powers – DOA Plat Review
3. Approval of February 20, 2012 meeting minutes
Approval of January 8, 2014 meeting minutes
4. Announcements that may relate to electronic recording
 - a) Public input
5. AB506 – surveyors changes to plats, CSM's, condo plats – Frank and Renee
6. Electronic Notary update - Sharon
 - a) PRIA workgroup updates – Sharon
 - b) WRDA summer conference - Marc Aronson – PRIA Notary
 - c) Motion from WRDA fall conference to pursue AG opinion on eNotaries
7. Discussion and possible action on updates to ERC website
 - a) Membership - Remove expired members – Tyson update on Joe Theisen
 - b) Comments –
 - c) Policies & Guidelines
 - d) Trusted Submitters
 - e) Benefits of E-Recording
 - f) Resources
 - g) Public Hearing & Ceremonies
 - h) Photo Gallery -
 - i) Experience from the field – link counties that eRecord
 - j) Photo Gallery – photos of submitters and receivers
8. Legislation
 - a) Seek legislation to put the responsibility on the WI Trusted Submitter to verify notary & signatures – Chapters 70 and 137
9. Attorney General Clarification Request
 - a) Clarification legislation for eNotaries
 - b) Court Documents – which ones
 - c) Chapter 70 & 137 – who is responsible for trusted submitter verification
 - d) Can we accept court documents, if so which ones
 - e) Other
10. Other announcements related to Electronic Recording
11. Next meeting date, time and location
12. Adjourn

AGENDA
Administration & Rules Committee
Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549

April 30, 2014

Room 112
8:30 a.m.

Committee Members

James Braughler – Jennifer Hanneman – Steve Nass – Amy Rinard – Jim Schroeder

1. Call to Order
 2. Roll Call
 3. Certification of Compliance with Open Meeting Law Requirements
 4. Review of Agenda
 5. Public Comment
 6. Election of Chair, Vice Chair, Secretary
 7. Approval of the March 20, 2014 Administration & Rules Committee meeting minutes
 8. Approval of the April 15, 2014 County Board meeting minutes
 9. Communications
 10. Consideration to insert or delete resolution/ordinance reports from County Board minutes
 11. Consider Board Rule Amendments
 - a. 3.02 (6) – Delete meeting fees for the Chair meeting with Staff
 - b. 3.05 (2)(c) - Delete “County Board Chair, Vice Chair designated by the Chair, and three other members”
 - c. Consider repeal of Ordinance 2005-29 making the Board Chair eligible for health and dental insurance on the same terms as eligible non-union employees and elected officials
 12. Discussion and possible action on resolutions, letters or reports from other governmental agencies
 - a. Outagamie County Resolution – Oppose lifting the state law limiting non-resident alien land ownership
 - b. Outagamie County Resolution – Support the Department of Corrections developing a system of graduated sanctions”
 13. Review Administration and County Board Financial Reports (March & April)
 14. County Administrator’s monthly report
 15. Set next meeting date
 16. Tentative Future Meeting and Agenda Items
- All meetings in Room 112 at 8:30 a.m. unless noted.
17. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Fair Park
Committee Members:**

Al Counsell

Matthew Foelker

Jennifer Hanneman

Russell Kutz

Blane Poulson

**FAIR PARK COMMITTEE
MEETING AGENDA**

May 1, 2014

8:00 a.m.

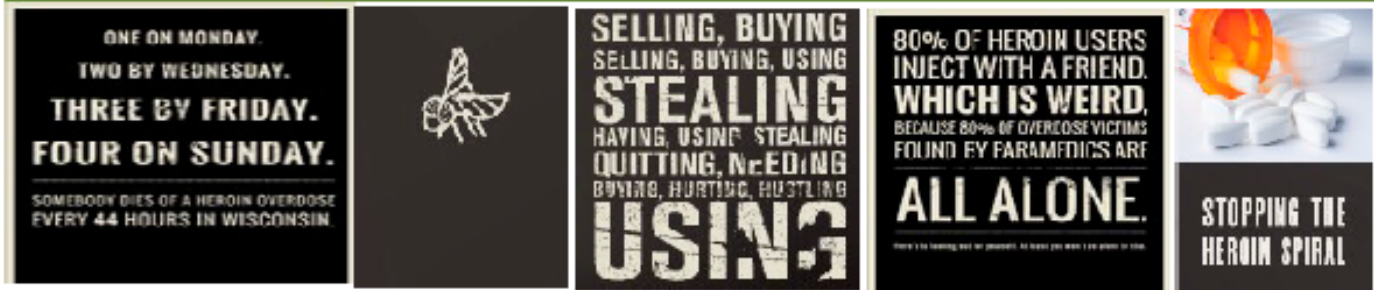
**Jefferson County Fair Park
Activity Center – Conference Room
503 N. Jackson Avenue
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Election of Committee Chair, Vice Chair and Secretary
6. Review agenda
7. Approve Minutes of April 3rd Meeting
8. Communications
9. Financial Report
10. Fair Park Director's Report
11. Fair Park Supervisor's Report
12. Fair Office Report
13. Set next meeting date and Potential Future Meeting Agenda Items
14. Adjourn

The Committee may discuss and/or take action on any item specially listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made

JEFFERSON COUNTY HEROIN SUMMIT—MAY 1, 2014



Please join us for an eye-opening presentation on the heroin and other opiate epidemic in Jefferson County

WHEN: May 1, 2014 6:30pm-8:30pm

WHERE: Jansen's Banquet Hall

1245 Whitewater Avenue, Fort Atkinson, WI

Moderator: Michael Clish, WFAW Radio

Welcome: Ben Wehmeier, Jefferson County Administrator

Speaker Presentations:

District Attorney, Susan Happ

Drug Task Force, Sergeant Margo Gray

Advanced Pain Management, Dr. Douglas Keene

Jefferson County Human Services, Kathi Cauley & Holly Pagel

Person Impacted, Melanie Crandall

D.A.R.E. Officers, Troy Oestreich & Daniel Hefty

Fort Atkinson School Superintendent, Dr. Jeff Zaspel

Questions and Answers